Evaluation Check List for the Training Acceleration Grants

Please utilize this checklist as a guide for submission of your complete TAG Grant Application.

Applicant Name: _____   **Review Date:** _____

Threshold: Applications must meet all of the following requirements:

_____ Required match	_____ Quote from training provider(s)
_____ Eligible expenses	_____ Project meets a TAG core objective
_____ Eligible training	_____ WorkKeys participant (Skill gap training only)

1. Return on Investment (ROI)

_____ Applicant clearly defined a measure for ROI and how it would be tracked

_____ Training will lead to wage increase or promotion

2. Project Need

_____ Goals of training is clearly stated and quantified

_____ Demonstrates a benefit to the employees

_____ Training addresses a critical labor shortage

3. Project Budget

_____ Eligible expenditures and within reason

_____ Applicant demonstrates a basis for numbers used in the budget

_____ Cost per student is competitive and does not exceed $3,500 per year

4. Project Training Detail

_____ Provide syllabus and course detail

_____ Provide information on the training provider and the provider's qualifications

_____ Training plan realistic within the time constraints of the grant

_____ Training provided by Ivy Tech Community College

5. Project Outcomes

_____ Credential is portable and industry recognized

_____ Training establishes a clear career ladder for the employee

6. History with DWD

_____ Past experience with DWD training grants, if applicable

_____ Utilizes DWD Services
(Occupation Employment Statistics Survey, Work Keys, Employer Seminars and Job Orders)

7. Miscellaneous

_____ Non-seasonal layoffs in the last 12 months
  (Severity of the dislocation to the local economy will be analyzed)

_____ Employer(s) pays into UI and IWT

_____ Overall quality of the application

8. Bonus

_____ Amount of match

_____ Small business with 100 or fewer employees

_____ Indiana training provider

_____ Training is for high-wage high-demand field

Strengths:

Concerns:

Weaknesses:

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